



Complete^(tm) Clinic Software

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Saving Antech Data

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Saving Antech Reports as a PDF Document

1. Log on to your Antech account
2. Go to Laboratory
3. Choose the test results to be saved
4. Go to Actions and choose PDF
5. The results will open in Adobe Acrobat, save the file to your desired folder
6. We plan to add a pdf viewer to the system soon.

Saving Antech Reports as an RTF Document

1. Log on to your Antech account
2. Go to Laboratory
3. Choose the test results to be saved
4. Go to Actions and while holding down your CTRL key choose Save
5. The results will open in Microsoft Word, save the file to your desired folder

Note: If you save the results in an RTF Document, the results can be imported into a medical note by doing the following:

1. Go to the patients medical history and choose <F3> Med Note to open a new medical note.
2. Enter the diagnosis, vet, weight, etc. then click on <F6> Import and choose <External RTF Document> from the menu that appears.
3. Locate the document you just saved in Word and click <select>

The document will be copied into the medical note and you can save the note.